

## SHELTER RULES

It is recommended that shelter rules be posted in all areas of the shelter in the languages of the residents.

1. Sign-in at registration area (all information is kept confidential). Must sign-out if you need to leave for any reason.
2. Everyone in the shelter must wear a cloth face covering over their nose and mouth at all times. *If a cloth face covering is not available, provide resident a disposable face covering. Face coverings should not be placed on children younger than 2 years old, anyone who has trouble breathing or is unconscious, anyone who is incapacitated or otherwise unable to remove the cloth face covering without assistance*
3. Pick-up after yourself.
4. Throw trash in provided receptacles.
5. Clean, disinfect and wipe down surfaces on a regular basis. *Help clean other areas when possible.*
6. No alcohol, weapons, or pets are permitted in sheltering.
7. No drugs
8. If you have a medical condition or are not feeling well, you must contact a shelter staff member immediately.
9. Do not put sanitary products in the toilets. Trash cans are provided in all restrooms.
10. Sleeping areas are quiet areas at all times of the day and night. Quiet hours with lights out are enforced in the sleeping areas between the posted hours (e.g., 10:00 p.m. to 6:00 a.m.). Please observe quiet time after lights are dimmed.
11. Smoking – Use of all tobacco products, matches, or lighters inside the shelter is prohibited.
12. Children – Parents are responsible for keeping track of and controlling the actions of their children at all times.
13. To prevent the spread of infectious diseases, sanitize your hands with soap and water on a regular basis.
14. We cannot assume responsibility for your belongings. We recommend that valuables be locked in your car or out of sight. if possible, keep valuable items with you.
15. Shelter occupants are encouraged to help inside the shelter. There are many jobs that do not require special training. Please see the staff if you would like to assist.
8. Food and drinks, other than water, are not allowed in the sleeping area (exception if box meal is delivered to that area, must dispose container properly and within one hour of receiving).
9. Be respectful and courteous to others at all times. Loud, boisterous and disruptive behavior is not permitted.
10. Immediately report all health or safety concerns to shelter staff.